



**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**REGULAR MEETING
MAY 09, 2023**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

AGENDA

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE HISTORIC PRESERVATION COMMISSION AND THE GENERAL PUBLIC THAT THE COMMISSION WILL HOLD A REGULAR MEETING OPEN TO THE PUBLIC **TUESDAY, MAY 09, 2023, AT 1:00 PM.** IN THE COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS, ARIZONA. THE COMMISSION WILL DISCUSS AND MAY TAKE ACTION ON THE FOLLOWING MATTERS:

I. PROCEDURES

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

_____ *Margaret Hangan*

_____ *Norma McDowell*

_____ *John Holst*

_____ *Mike Besler*

_____ *Andrea Dunn*

E. Approval of the Regular Meeting Minutes March 14, 2023

F. Adopt the Agenda

II. PRESENTATION –

III. AGENDA ITEMS

A. Commissioners to discuss and approve the request for an exterior wall sign and a directional wall sign at 106 N. 4th Street at the business of "Great American Jerky" (Sheila Delang)

III. ITEMS

A. Commissioner

B. Staff Report

IV. ADJOURN

Certification of Posting

The undersigned hereby certifies that a copy of this notice was duly posted at Williams City Hall interior board and exterior board in accordance with the statement filed by the City Council with the City Clerk.

Date: _____ *Time:* _____ *By:* _____
Sue Bennett, Deputy City Clerk



CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION

SPECIAL MEETING
MARCH 14, 2023
10:00 A.M.

COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA

MINUTES

I PROCEDURES

A. *Call to Order 10:00am*

B. *Pledge of Allegiance*

Roll Call. Vice-Chair Besler, Commissioner Holst, Dunn and Hudson, Commissioner McDowell and Chairperson Hangan were absent

C. *Approval of the Minutes from Regular Meeting on October 11, 2022.*

Motion: Approve the Regular Meeting Minutes October 11, 2022.

Moved by: Commissioner Dunn

Seconded by Commissioner Hudson

Motion passed unanimously

D. *Adopt the Agenda*

Motion: Adopt Agenda as presented

Moved by: Commissioner Dunn

Seconded by: Commissioner Holst

Motion passed unanimously

Public Presentation: None

II. AGENDA ITEMS

A. *Commissioners to discuss and approve the request for a double sided hanging sign at 125 W. Route 66 "Obregon City Tacos" (Miguel Herrera)*

Miguel Herrera was available to present his request, commissioners question was how the sign would be installed, if they were going to use the existing holes. Also the permit mentions soft lighting, what type of lighting and location of lighting. Signage is in compliance with city codes. Motion to approve the Hanging Sign and return with lighting type and location and paint samples to our next meeting.

Motion: To approve the request for Double Hanging Sign only, return with paint and lighting request.

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MARCH 14, 2023
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113 S. FIRST STREET
WILLIAMS, ARIZONA**

*Moved by: Commissioner Dunn
Seconded by: Commissioner Holst
Motion passed unanimously*

III. ITEMS

- A. *Commissioner: Commissioner Dunn asked if the neon lighting at Nana taco's been resolved, staff will check back with the building inspector. Staff will also check with Inspector regarding the window's coverings at Obergon Tacos.*

Yvette Hudson formally gave her resignation as Commissioner.

- B. *Staff Report: None*

IV. ADJOURN: 10:19 am

Chairperson

Attest:
Deputy City Clerk

HISTORIC PRESERVATION DISTRICT APPLICATION FOR APPROVAL TO PERMIT

APPLICANT: SHEILA DELANEY

CASE NO. _____

DATE: 04 / 17 / 2023

PROPERTY ADDRESS 106 N 4th St. Unit C LEGAL DESCRIPTION 201-06-005A
 OWNER RESULTS INVESTMENTS LLC ADDRESS _____ PHONE (760) 885-9533

TYPE OF IMPROVEMENT

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> ADDITION
<input type="checkbox"/> RESTORATION
<input type="checkbox"/> REHABILITATION
<input type="checkbox"/> NEW CONSTRUCTION
<input type="checkbox"/> DEMOLITION | <input checked="" type="checkbox"/> SIGN REVIEW
<input type="checkbox"/> NEW OCCUPANCY
<input type="checkbox"/> HISTORIC STRUCTURE
<input type="checkbox"/> SPECIAL USE PERMIT |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

APPROVALS: * Any work which would change the exterior appearance of your building or property, all signage, and any new occupancy located within the Historic Preservation Zoning District must be approved and such approval signed by the Historic Preservation Commission before any permit or business license will be issued.

*All applications shall have plot plan, any signage or exterior change, must be accompanied with color photo of building, including rendering, and any additional information the Historic Commission find necessary to establish compliance. 10 copies for submittal.

	APPROVED	NOT APPROVED	N/A
1. HEIGHT _____			
2. ROOF TYPE _____			
3. PROJECTIONS / RECESSIONS _____			
4. SURFACE TEXTURES _____			
5. COLOR _____			
6. ARCHITECTURAL DETAILS _____			
7. BUILDING FORM _____			
8. LIGHTING _____			
9. ENCLOSURES _____			
10. UTILITIES _____			
11. SIGNAGE <u>Wall Sign</u>			
12. SIDEWALK FURNITURE _____			

COMMENTS: _____

NOTES: All demolitions, additions, restorations, and remodels require notifications to ADEQ/OAQ. Notification form must be completely filled out and signed by a certified asbestos inspector. EPA NESHAPS

THE HISTORIC PRESERVATION COMMITTEE MEETS ON THE SECOND TUESDAY OF EACH MONTH. YOUR APPLICATION MUST BE SUBMITTED BY THE FIRST OF THE MONTH TO BE REVIEWED THAT MONTH, ANY LATER AND IT WILL BE ON THE NEXT MONTH'S AGENDA.

APPROVAL TO PERMIT: _____ DATE: ____ / ____ / ____



City of Williams

FOR OFFICE USE ONLY

113 S. 1st Street, Williams, Arizona 86046 Phone 928-635-4451 Fax 928-635-4495
 Building Official: Stacy Foss • Phone: 928-295-5478 • Email: sfoss@williamsaz.gov

SIGN PERMIT APPLICATION

Permit No.	Business License No. 5565	Cost of Project \$500.-	Parcel No.	Permit Fee
Job Address: 106 N. 4th St., UNIT C, WILLIAMS, AZ 86046				
Owner SHEILA DEJANG	Mailing Address 106 N. 4th St., UNIT C, WILLIAMS, AZ 86046		Phone No. 760-885-5533	
Contractor N/A	Mailing Address		Phone No.	License No.
Type of Sign HANGING ALUMINUM	Attachment/Structural		Electrical N/A	

LOT & BUILDING SKETCH SHOWING LOCATION OF SIGN(S).
 SIGN SKETCH INDICATING DIMENSIONS AND MATERIALS.
 (ATTACH IF NECESSARY)

Placement:

1. Exterior wall near front corner of back of the building (facing Brewed Awakenings).
2. The sign will be secured directly to brick wall where "Existing" drill mounts are located.

Sign structure:

1. The sign will be professionally printed and made of aluminum.
2. The sign will measure 48 inches tall and 36 inches wide necessary to fit into existing mount holes.

Sign Verbiage:

1. The sign will contain only descriptive wording to adequately describe the inventory and arrow to navigate potential customers.

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS.

BUILDING INSPECTOR

DATE

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR PERFORMANCE OF CONSTRUCTION.

OWNER OR CONTRACTOR

DATE

[Signature]
 04/17/2023

- 100' n. 4th St.
- WALL SIGN



Great American

JERKY

JOINT



Beef Jerky

Game Jerky

Turkey Jerky

Hot Sauce

Jalapeno Jelly

Freeze Dried candy

Honey

Olives

Popcorn

Nuts

Custom Tumblers, Engraving & More!

HISTORIC PRESERVATION DISTRICT APPLICATION FOR APPROVAL TO PERMIT

APPLICANT: SHELLA DELANG

CASE NO. _____

DATE: 04 / 17 / 2023

PROPERTY ADDRESS 106 N. 4th St, Unit C LEGAL DESCRIPTION 201-06-005A

OWNER RESULTS INVESTMENTS LLC ADDRESS _____ PHONE (760) 885 5533

TYPE OF IMPROVEMENT

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> ADDITION
<input type="checkbox"/> RESTORATION
<input type="checkbox"/> REHABILITATION
<input type="checkbox"/> NEW CONSTRUCTION
<input type="checkbox"/> DEMOLITION | <input checked="" type="checkbox"/> SIGN REVIEW
<input type="checkbox"/> NEW OCCUPANCY
<input type="checkbox"/> HISTORIC STRUCTURE
<input type="checkbox"/> SPECIAL USE PERMIT |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

APPROVALS: * Any work which would change the exterior appearance of your building or property, all signage, and any new occupancy located within the Historic Preservation Zoning District must be approved and such approval signed by the Historic Preservation Commission before any permit or business license will be issued.

*All applications shall have plot plan, any signage or exterior change, must be accompanied with color photo of building, including rendering, and any additional information the Historic Commission find necessary to establish compliance. 10 copies for submittal.

	APPROVED	NOT APPROVED	N/A
1. HEIGHT _____			
2. ROOF TYPE _____			
3. PROJECTIONS / RECESSIONS _____			
4. SURFACE TEXTURES _____			
5. COLOR _____			
6. ARCHITECTURAL DETAILS _____			
7. BUILDING FORM _____			
8. LIGHTING _____			
9. ENCLOSURES _____			
10. UTILITIES _____			
11. SIGNAGE <u>DIRECTIONAL SIGN</u>			
12. SIDEWALK FURNITURE _____			

COMMENTS: _____

NOTES: All demolitions, additions, restorations, and remodels require notifications to ADEQ/OAQ. Notification form must be completely filled out and signed by a certified asbestos inspector. EPA NESHAPS

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APPROVAL TO PERMIT: _____ DATE: ____ / ____ / ____




City of Williams

FOR OFFICE USE ONLY

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 Building Official: Stacy Foss • Phone: 928-295-5478 • Email: sfoss@williamsaz.gov

SIGN PERMIT APPLICATION

Permit No.	Business License No. 5565	Cost of Project \$100 -	Parcel No.	Permit Fee
Job Address: 106 N. 4th STREET, UNIT C, WILLIAMS, AZ 86046				
Owner	Mailing Address	86046	Phone No.	
SHEILA DELANCO	106 N. 4th STREET, UNIT C, WILLIAMS, AZ		760-885-5533	
Contractor	Mailing Address	Phone No.	License No.	
N/A				
Type of Sign	Attachment/Structural	Electrical		
ALUMINUM FLUSH WALL MOUNT		N/A		
<p>LOT & BUILDING SKETCH SHOWING LOCATION OF SIGN(S). SIGN SKETCH INDICATING DIMENSIONS AND MATERIALS. (ATTACH IF NECESSARY)</p> <p>Placement:</p> <ol style="list-style-type: none"> Exterior awning outside corner. The sign will be secured directly to the awning where "Existing" hanging mounts are located. <p>Sign structure:</p> <ol style="list-style-type: none"> The sign will be professionally printed and made of aluminum. The sign will measure 10 inches tall and 24 inches wide necessary to fit into existing mount holes. The hanging sign will meet the requirements to be 8ft from the ground. <p>Sign Verbiage:</p> <ol style="list-style-type: none"> The double-sided sign will contain the word "Jerky" underlined with a directional arrow stating, "free jerky sample". Please see attached example. 				
<p>THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS.</p>				
			BUILDING INSPECTOR	DATE
<p>I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL. THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR PERFORMANCE OF CONSTRUCTION.</p>				
			OWNER OR CONTRACTOR	DATE
			 _____	04/17/2023

- 100 N. 4TH ST.
- HANGING SIGN - DIRECTIONAL



JERKY

Free Jerky Sample